

Role: Project Manager

Ref.: HI-020-23

Area: Project Delivery

Location: Navan, Co. Meath

Base: Navan, Co. Meath

Duration: Permanent following 6-month probationary period or extension there of

Salary: Competitive



About Hydro International Ltd:

Hydro International was established in 1994 and since this time the leader has grown to become prominent leaders in the water and waste solution-based pride ourselves on a solution based, customer focus approach in offering turn-key projects to the municipal and industrial sectors. In addition to design, build, operation and maintenance capabilities Hydro International also has an extensive off-site manufacturing and innovation facility based in Navan, Co. Meath. This facility supports our Design for Manufacture and Assembly (DfMA) function as well as our machine building capabilities for water/wastewater treatment and dewatering.

The Role:

Main Duties and Responsibilities:

We are looking for an experienced project manager to join our expanding team to assist in delivering several large-scale projects in Ireland, for a very high-profile customer. The project manager will be responsible for overseeing the manufacture and delivery of turnkey Wastewater plants & all associate works and documentation.

Day-to-day will include project scheduling, allocation of time and resources as well as manage procurement and sub-contractors to ensure work and parts are being completed on time, to a high standard, and within budget.

The main duties and responsibilities of the Project Manager are outlined as follows:

- The project manager will be responsible for all aspects of the projects from inception through to client handover.
- Controlling and recording all relevant CE information for submission and approval.
- Developing step-by-step project plans, outlining timescales, costs and resources needed to design and deliver individual projects.
- Managing several projects in terms of specifications, documentation, planning, deployment and close out
- Leading & guiding project teams.
- Overseeing the relevant Sub-Contractors, Suppliers, and maintaining a continuous focus on Health & Safety and Quality.
- Organise and lead regular update meetings to monitor and record progress, providing detailed state of play reports, to ensure projects are on time
- Ensure all contract variations, NCR's, are documented, accounted for, and claimed in line with company procedures

- Responsible for ensuring the clients requirements are on track and milestones observed
- Work closely with other departments at every level
- Prepare Client Quotations
- Scheduling of quotes, purchase orders and invoices
- Monitor costs and outlay, ensuring budgetary requirements are being met & adhered to.

Knowledge, Skills and Experience:

4+ years previous Supervision/Management/Project Management experience of projects

- Engineering qualification desirable
- Excellent communication skills both written and verbal, and strong people skills
- Self-Starter, work under your own initiative whilst also working as part of a team is essential to this role
- Must be flexible
- Ability to work well under pressure
- Strong organisational and planning skills
- Excellent attention to detail and administration skills
- Experience with Sub-contractor management
- Understanding procurement, lead times, and ability to manage supply and sourcing of raw materials
- Good Microsoft Package knowledge and skills: Project, Word, Excel, Outlook.
- Having previously worked within a Manufacturing and Stainless-Steel Fabrication base would be a benefit
- AutoCAD an advantage

How to Apply:

To apply for a position please send CV and cover letter to hr@hydrointernational.com quoting the job reference number in the title of the email.

Alternatively apply by post to HR Manager, 20 Mullaghboy Industrial Estate, Navan, Co. Meath, Ireland, C15TK63. As with application by email please quote job reference number in the title of the letter.

Hydro International Limited is an equal opportunities employer.